

**FORM 1 - ANNUAL SUBMISSION CHECKLIST
CHRONIC WASTING DISEASE HERD CERTIFICATION PROGRAM**

Farm Name _____

First Name _____ **Last Name** _____

**MANDATORY FORMS TO BE COMPLETED AND SUBMITTED WITH ANNUAL RECONCILIATION,
See Form 17 for details of where to mail completed file:**

| | | <u>NOT APPLICABLE</u> | <u>INCLUDED</u> |
|---------|---|--------------------------|--------------------------|
| Form 1 | Annual Submission Checklist (with payment included, see Form 17)..... | <input type="checkbox"/> | <input type="checkbox"/> |
| Form 2 | Annual Owner / Farm Information Update..... | <input type="checkbox"/> | <input type="checkbox"/> |
| Form 3 | Transfer of Responsibilities to Herd Manager: <i>only complete form if applicable</i> | <input type="checkbox"/> | <input type="checkbox"/> |
| Form 4 | Declaration of Enrollment..... | <input type="checkbox"/> | <input type="checkbox"/> |
| Form 5 | Assumption of Risk / Indemnity Agreement & Release Form..... | <input type="checkbox"/> | <input type="checkbox"/> |
| Form 6 | Initial & Annual Operation Review..... | <input type="checkbox"/> | <input type="checkbox"/> |
| Form 7 | Farm Site Plan (required once, then as changes made to farm site plan)..... | <input type="checkbox"/> | <input type="checkbox"/> |
| Form 8a | Veterinarian Inventory Confirmation, use <i>Form 8a</i> | <input type="checkbox"/> | <input type="checkbox"/> |
| Form 8b | Veterinarian & CFIA Inventory Confirmation, use <i>Form 8b</i> | <input type="checkbox"/> | <input type="checkbox"/> |
| Form 8c | Owner-Operator Inventory Confirmation, use <i>Form 8c</i> | <input type="checkbox"/> | <input type="checkbox"/> |
| Form 9 | Quarterly on-farm death report (required quarterly only) | <input type="checkbox"/> | <input type="checkbox"/> |
| Form 10 | Escape/Intrusion Report (Required at every event, if there is one)..... | <input type="checkbox"/> | <input type="checkbox"/> |
| Form 11 | Biosecurity Assessment..... | <input type="checkbox"/> | <input type="checkbox"/> |
| Form 13 | Trucker Statement, one form for each transportation event..... | <input type="checkbox"/> | <input type="checkbox"/> |
| Form 14 | Entire Herd Inventory Multiple Years, <i>include both a printed and an electronic version either on a thumb drive or by email</i> | <input type="checkbox"/> | <input type="checkbox"/> |
| Form 15 | Annual Submission Review..... | <input type="checkbox"/> | <input type="checkbox"/> |
| Form 16 | Producer/CFIA Consent..... | <input type="checkbox"/> | <input type="checkbox"/> |
| Form 17 | Regional Administrator Contact and Fees, <i>for your information only</i> | <input type="checkbox"/> | <input type="checkbox"/> |

******SPECIAL INSTRUCTIONS******

Form 9 has quarterly dates ending March, June, September, and December, please submit form within 15 days from the quarter end date.

Form 10 should be submitted with each occurrence

Form 13 needs to be completed one per transport event and can either be submitted annually or at each event, your choice.

All Paperwork is completed and included as per the requirements of the Chronic Wasting Disease Herd Certification Program

Dated this _____ day of _____, 20_____

Cervid Farmer Signature _____

A FEW REMINDERS to help you organize your annual submission package:

- Make sure the inventory and submission forms were completed within three months of your anniversary quarter
- Inventory Report:
 - For cervids 12 months of age or older; two unique identification devices, read and recorded
 - For cervids under 12 months of age; identification that allows tracking within the inventory
- Inventory Reconciliation:
 - moved in, source information (homegrown, purchased – from whom, program status, etc)
 - moved out, destination
 - movement permits for move-ins and move-outs
 - deaths tested, lab reports included
 - slaughters tested, lab reports included
 - dispatched escapes and intrusions, lab reports included
 - deaths not tested, other:
- All forms completed and signed
- Veterinarian/Game Farm Investigator signatures are to be from an accredited, independent veterinarian or Game Farm Investigator
- Keep all records for at least five years after animal leaves herd

Number of Original Signatures of each Form?

- One complete set of signed originals to go to the Canadian Sheep Federation, along with a thumb drive or emailed copy of Form 14. See Form 17 for contact information. Payment to accompany in order for your acceptance letter and certificate to be issued.
- One complete set of signed originals for your files, optional if you prefer photo-copied signature.

To check on your status level, refer to the CSF CFIA website at:

<https://www.cansheep.ca/cwd.html>