



**Canadian Sheep Federation
Annual General Meeting
Ottawa, Ontario
24 November 2015**

Present: Phil Kolodychuk, Rob Scott, Barbara Johnstone Grimmer, Cathy Gallivan, Herman Bouw, Arlette Seib, Virginia Glover, Harry Elsinga, and Corlena Patterson.

Observers: Joshua Belinko, Drew Black, Christian Chauche, Melissa Lalonde, Eric Bjergso, Virginie Rochet, Mike Fletcher, and Sue Hosford.

The meeting was called to order at 8:00am EST.

Phil Kolodychuk, CSF Chair, welcomed attendees to the 2015 Canadian Sheep Federation Annual General Meeting.

Declaration of voting members

British Columbia- Barbara Johnstone Grimmer
Alberta- Virginia Glover
Saskatchewan – Arlette Seib
Manitoba-Herman Bouw
Ontario – Rob Scott
New Brunswick – Cathy Gallivan
Prince Edward Island – Harry Elsinga

The 2014 Minutes were reviewed.

Business arising from 2014 AGM minutes: Cathy Gallivan brought it to the Board's attention that the 2014 minutes should reflect that the meeting took place in Calgary, not Ottawa, and that Phil Kolodychuk's name was misspelled in one location within the minutes.

Motion: To approve the minutes from the 2014 Annual General Meeting with the recommended corrections. Moved by Cathy Gallivan; seconded by Arlette Seib. Carried (unanimous).

The audited financial statements for FY 2014-15 were presented and reviewed. The Board discussed changes in bookkeeping services in 2014-15, and followed up on the implementation of auditor recommendations made in 2013-14.

Motion: To approve the financial statements as presented. Moved by Virginia Glover; seconded by Harry Elsinga. Carried (unanimous)

Motion: To maintain a producer-at-large position on the Audit & Finance Committee. Moved by Rob Scott; seconded by Herman Bouw. Carried (unanimous).

The Audit & Finance Committee will recommend a producer for the Committee position during the next meeting.

Motion: To continue to retain Bairstow, Smart and Smith as the CSF accounting firm. Moved by Barbara Johnstone-Grimmer; seconded by Cathy Gallivan. Carried (unanimous).

The Board reviewed the FY2015-16 Budget approved in June, 2015.

Elections

Motion: Eric Bjergso and Virginie Rochet nominated as scrutineers by Barbara Johnstone-Grimmer; seconded by Herman Bouw.

The following positions were acclaimed:

Chairman	Phil Kolodychuk
Vice-Chairman	Rob Scott
Treasurer	Barbara Johnstone-Grimmer
Secretary	Herman Bouw

CSF Chair, Phil Kolodychuk addressed the Board thanking the Executive of the previous year for their work, and welcoming new members of the Executive.

The Board discussed recent developments with Sheep Producers Association of Nova Scotia (SPANS) membership.

Motion: To send a letter to the SPANS Board of Directors pointing out the requirement to provide 3 months notice of withdrawing membership. Moved by Cathy Gallivan; seconded by Virginia Glover. Carried (unanimous).

Motion: To send a letter to SPANS members informing them of SPANS Board decision to withdraw CSF membership, and urging them to ask the SPANS Board to reconsider their decision. Moved by Cathy Gallivan; seconded by Barbara Johnstone-Grimmer. Carried (unanimous).

Motion: To investigate a 2-tiered fee structure for programs delivered by the CSF, one fee for producers in CSF member provinces and another fee for producers in non-member provinces. Moved by Barbara Johnstone-Grimmer; seconded by Harry Elsinga. Carried (unanimous).

The Board discussed a request from the Canadian National Goat Federation for the CSF to serve as responsible administrator for the goat traceability program.

Motion: To draft a traceability responsible administrator service proposal for CNGF. Moved by Rob Scott; seconded by Arlette Seib. Carried (unanimous).

Joshua Belinko provided the Board with an update on traceability database development, including the recent hold on development imposed by the TraceCanada Board of Directors.

The meeting went in-camera at 11:50am.

The meeting came out of camera at 12:20pm.

The Board was provided with a demonstration of the database developed with TraceCanada, exploring various program functions and the program's maneuverability.

The Canadian Federation of Agriculture made a presentation to the Board of Directors, highlighting key CFA activities over the past year and areas of focus for the upcoming year.

Agri-Traceability Quebec provided a workshop on the roles and responsibilities of a 'responsible administrator' in the traceability system.

The Board and observers discussed the Canadian Sheep Identification Program (CSIP) including the cost of identifiers, the implications of movement reporting for high-volume intermediate sites and new and emerging technology in traceability.

Motion: To adjourn the meeting. Virginia Glover moved the meeting be adjourned.

Meeting was adjourned at 5:55pm EST.

Approved